

2018 Church Conference Forms

Checklist		Due to DS
	Agenda for Church Conference	2 Weeks Prior
	SPRC/Pastor Forms	
	Pastor's Appointment Preference Form(s)	2 Weeks Prior
	SPRC Appointment Preference Form(s)	2 Weeks Prior
	Pastor's Compensation Form(s)	2 Weeks Prior
	Pastoral Ministry Review Form(s)	2 Weeks Prior
	Deacon Ministry Review Form	2 Weeks Prior
	Annual Parsonage Review, if applicable	SPRC Meeting
	Report of Deacons, if applicable	SPRC Meeting
	Report of Retired Clergy, if applicable	SPRC Meeting
	Communication Report from Clergy Appointed to Extension Ministry, if applicable	SPRC Meeting
	Church Conference Forms and Reports	
	Adoption of ministry vision/goals/objectives of the local church ¶247.3, ¶252, and ¶213	2 Weeks Prior
	Lay Leadership/Nominations Report ¶258 and ¶249	Church Conference
	SPRC Report on Persons Preparing for Church Related Vocations ¶247.8,9,10	Church Conference
	Report of the Trustees ¶2550	Church Conference
	Report of the Finance Committee ¶258.4C	Church Conference
	Year to Date Finance Report	Church Conference
	Report of the Pastor (including Membership) ¶247.15, 231	Church Conference
	Lay Servant Ministry Annual Report/Recommendations ¶247.11, ¶268, ¶269	Church Conference
	Certified Lay Minister & Lay Speaker Annual Reports ¶268.4.2	Church Conference
	Housing Allowance Resolution	Church Conference

Forms – With Specific Due Dates		
	2019 Equitable Compensation Application, if applicable	November 1
	2018 Church Conference Minutes, after being reviewed and adopted by your Church Council/Leadership Team	December 31
	Local Church Officer (submitted online, https://www.surveymonkey.com/r/DDVGY5D)	December 15
	2019 Approved Church Budget, if not approved at your church conference	December 15
	Year-end Statistical Tables (submitted online through EZRA -- https://ezra.gcfa.org/)	January 31
	Fund Balance Report	January 31
	Annual Accessibility Audit	January 31
Reference Information		
	2019 Minimum Clergy Compensation Schedule	
	2019 Health Insurance Premium Schedule	
	Clergy Compensation Form Instructions	