

Youth Ministries Coordinator Dayspring United Methodist Church

Primary Function: The Youth Ministries Coordinator is responsible to organize, guide and further develop the Dayspring Youth Ministry Program in all areas relevant to youth ministry. The Youth Coordinator, will maintain clear lines of communication and actively cooperate with the Youth Council and other adult leaders to enable spiritual growth to happen in a safe and trusting environment.

Qualifications Required:

1. BS/BA degree preferably in education or counseling (Consideration will be given to other academic areas.)
2. Alignment with the mission of Dayspring United Methodist Church and an appreciation of Progressive Christianity (cf. <https://progressivechristianity.org/the-8-points>)
3. Trustworthiness and ability to keep confidences
4. Listening, communication, organizational and prioritizing skills
5. Experience in Christian Education for Youth Ministry strongly preferred
6. Demonstrated ability to meet, recruit and work with youth, parents, volunteers and colleagues
7. Driver's license and clean driving record
8. Current State of Arizona Department of Public Safety Finger Print Clearance Card

Duties and Responsibilities:

1. Provide regular supervision, training, and coordinating events for teachers/leaders and volunteers
2. Visit youth classes/groups on a regular basis
3. Create and facilitate a Youth Council
4. Work with the Pastors and Youth Ministry Teams to provide a grounded and well-rounded Christian Youth education program aligned with the Dayspring UMC mission.
5. Coordinate with appropriate committees for special events and emphasis, mission and other trips, regular programming, District and Conference events
6. Share and promote programs/information with the youth and congregation through Youth News emails and other social media outlets (Facebook, Instagram, Remind 101, Snapchat, etc.)
7. Supervise/order materials for Sunday School Formation and other youth programming
8. Help identify ways youth can be involved in meaningful ministry and missions at church and in the community
9. Continue to identify ways for ongoing assimilation of all youth (Newsletter, Texting, Instagram)
10. Follow up on absentees from our Youth Ministry Programs
11. Understand the structure of Dayspring United Methodist Church and the Desert Southwest Annual Conference
12. Attend staff meetings as available

Development of Volunteers:

Composed 6/2016
Revised 4/2021

1. Recruit, train and maintain a team of adult volunteers who will do the teaching, leading and supervising the Youth Ministry programs
2. Educate all adults in Youth Ministry regarding the Safe Sanctuaries policy
3. Provide opportunities for teachers/leaders to meet individually with the Youth Ministries Coordinator at a time convenient to them for coaching, nurturing and spiritual growth
4. Find meaningful ways to recognize and thank volunteers in Youth Ministry

Terms:

1. Compensation is determined by the Staff/Parish Relations Committee upon recommendation from the senior pastor, as part of the Annual Budget review process
2. Compensation is based on a 20 hours/week