

CHANCEL CHOIR DIRECTOR

POSITION DESCRIPTION

POSITION TITLE: Chancel Choir Director LAST UPDATED: 04/20/21

ORGANIZATION: Christ Church United Methodist

REPORTS TO: Senior Pastor

PURPOSE OF POSITION: To help fulfill the mission of Christ Church by providing leadership to members of the Chancel Choir and assist in leading the music for the church's weekly traditional worship service as well as other special worship services as specified by the Senior Pastor.

PRIMARY DUTIES AND FUNCTIONS:

1. To coordinate with pastors and laity to develop a Chancel Choir music ministry that focuses on the vision and mission of Christ Church.
2. Recruit, organize, and direct the Chancel Choir in Sunday morning worship as well as lead the congregation in all other musical aspects of the worship service.
3. Conduct engaging regular rehearsals that, in addition to the music, teach appropriate vocal/choral techniques and skills. Create a rehearsal atmosphere that encourages the worship of God and fellowship with other believers.
4. Coordinate Chancel Choir music selections with the Senior Pastor, music staff, and office staff in conjunction with the production of the weekly service bulletin.
5. Coordinate with choir members to produce virtual choir videos to be used in worship services until live group singing is permitted due to the current Covid-19 pandemic.
6. To collaborate effectively with the Chancel Choir Accompanist/Church Organist.
7. To be a team player with good communication skills.
8. To lead the Chancel Choir in music for special worship services (i.e. Christmas Eve, Ash Wednesday, Holy Week services, etc.), excluding memorial services and other non-worship/impromptu requested appearances of the Chancel Choir by individual members of the church.
9. Recruit librarian(s) to maintain the CCUM music library.
10. Serve as Music Director for annual Vacation Bible School/Music Camp. This includes assisting with planning and committing to the Monday-Friday day camp. It is also customary for the campers to perform in the church service on the Sunday following camp.

MINIMUM QUALIFICATIONS:

1. Bachelor's degree in Music or equivalent life experience with demonstration of ability.
2. Ability to work with, motivate, and encourage all age levels in direction and programming of church music.
3. Ability to draw people into worship by leading the congregation in music.
4. Ability to choose choral anthems appropriate for all occasions.
5. Good team player.
6. Computer knowledge and skills necessary to compile online virtual choral performance videos. Experience is preferred.
7. Skills in piano and/or organ preferred.

POSITION HOURS: Salaried position requiring approximately 5 hours per week with the Chancel Choir participating in worship from the beginning of September to the end of June. The Chancel Choir will not meet in the summer months of July and August.

Employment Type

Part-time