**REPORT TITLE (BOLD AND ALL CAPS)***Report Author (Italics)*

Enter report. (Font: Times New Roman, 11-pt; Spacing after paragraph: 6-pt; Line spacing: Multiple at 1.08; Left Aligned)

When pasting from another document, use the “Keep Text Only” option to maintain the formatting.

Please explain any acronyms used. New paragraph indents are not necessary. Use only one paragraph break between paragraphs. Except for the title and author, please avoid centering text.

**2022 Report Format**

**Please follow the format below for your report.**

*Describe the purpose/mission of your committee/team in one or two sentences.*

*In five sentences, summarize the ministry your committee/team has done this past year. Demonstrate how it has equipped/impacted local churches/conference in the effort to live the vision that “God calls us to be a courageous church: loving like Jesus, acting for justice, united in hope."*

*In one or two sentences, describe how people can participate in the work of your committee/team in the future.  Include social media, website, or other places people can receive communications about your work.*

Your report may be edited for consistency.

**Please submit your report by April 30 to Rev. Jennifer Lambert, Conference Secretary, at** [**jlambert@dscumc.org**](mailto:jlambert@dscumc.org)**.**